

Board of Works and Safety

February 18, 2025

6:00 P.M.

Minutes

Call to Order: Mayor Sam Craig

The Board of Public Works and Safety met on February 18, 2025, at StoneGate Arts & Education Center, 931 15th Street for Regular Meeting. Mayor Craig presided and called the meeting to order at 6:00 P.M.

Members Present:

- Mayor Samuel Craig
- Judy Carlisle
- Charlene Hall

Reading of Minutes

January 21, 2025-Regular Meeting

- ❖ Judy Carlisle made the motion to approve the minutes,
- ❖ Charlene Hall seconded the motion.

All votes were in favor, No one opposed, Approved.

New Business:

1. Request Approval and Acceptance of McIntyre Brothers 2025 Spring and Fall Tornado Sirens Inspections (10 Sirens) Agreement-\$6,200-Chief Terry Moore

- Chief Moore requested the board approve the agreement from McIntrye Brothers for the Tornado Siren Inspections in the amount of \$6,200.
- Ten sirens will be inspected in the spring and fall.

- ❖ Charlene Hall made the motion to approve the agreement with McIntrye Brothers
- ❖ Judy Carlisle seconded the motion.

❖ All votes were in favor, No one opposed, Approved.

2. Request Acceptance of Disposal of Three TASC Out of Service Buses-Dennis Parsley

- Dennis Parsley stated there are three out-of-service buses that need to be disposed of.
 - There are INDOT guidelines to follow.
 - All of the buses have met the minimum disposal requirements of at least four years old and at least 100,000 miles.
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- ❖ Judy Carlisle made the motion to approve the request to begin the disposal of the out-of-service buses.
 - ❖ Charlene Hall seconded the motion.
 - ❖ *All votes were in favor, No one opposed, Approved.*

3. Conflict of Interest Statements-Denise Henderson

- Denise Henderson presented the following conflict of interest statements.
- Ryan David Griffith-McIntyre Brothers LLC
- Dakota Scott Emmons-K&K Emergency Light Fitters
- Isaac T. Crane
- Adams Higgins-In Service, LLC
- David Kirts-Springville Market
- David Kirts-Renovation
- Justin Spires-J&J Painting
- David Flinn-Flinn Farms Bedford Feed & Seed Inc.
- Heath Hawkins-Hawkins Bailey Warehouse

4. Request Acceptance of Asbestos Removal Bids for Salvation Army Building -1629 K Street-Brandon Woodward

- Blue Moose Environmental- \$15,400
- SERVPRO-no response
- AIRCO INDY-no response
- SSI-no response.
- Brandon Woodward sent our requests for quotes on the removal of asbestos in the Salvation Army Building.
- Blue Moose was the only business that responded with a quote of \$15,400.
- The city has used Blue Moose in the past and he requested to board approve the quote from Blue Moose.

- ❖ Charlene Hall made the motion to approve the agreement with Blue Moose for the asbestos' removal.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

5. Request Approval and Acceptance of 2025 Agreement for the Grass Mowing of City of Bedford Properties-David Flinn

- David Flinn presented the board with the mowing contract for 2025.
- It is the same contract as last year with James and Barbara Baxter.

- ❖ Judy Carlisle made the motion to approve mowing agreement for 2025
- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

6. Request Acceptance of Resignation-Firefighter Third Class Seth S. Brown-Chief Luke Pinnick

- Chief Pinnick requested the board approve the resignation of Firefighter Third Class Seth Brown.
- Charlene Hall asked if the resignation was due to pay due to the recent pay increase.
- Chief Pinnick stated a reason was not stated in the letter.

- ❖ Charlene Hall made the motion to accept the resignation.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

7. Acceptance of Event Agreement for Insurance Purposes-Parks all Night Softball Game-Brandon Woodward

- Brandon Woodward presented an agreement with Richard Foltz dba Indiana United States Specialty Sports Association.
- The association will hold the June Bedford Allniter on June 19th at Murry Forest Park.
- The agreement requires the entity to provide the city with general liability insurance certificate one month before the event.

- ❖ Judy Carlisle made the motion to approve event agreement.
- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

8. Request of Acceptance of Officer Retirement-Officer Justin Gilbert-Chief Terry Moore

- Chief Moore received a letter from Officer Justin Gilbert on January 29th stating his intention to retire.
 - Officer Gilbert recently completed his twenty years of service and has decided that Friday, February 14, 2025, would be his last day of service.
 - Chief Moore is grateful for his dedication to our department and the City of Bedford citizens.
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- ❖ Charlene Hall made the motion to approve the retirement of Officer Gilbert.
 - ❖ Judy Carlisle seconded the motion.
 - ❖ *All votes were in favor, No one opposed, Approved.*

9. Request Approval and Permission for Bedford Police Department to Participate in Operation Pullover/DUI Taskforce and Acceptance of 2025 Grant Funding \$27,025-Chief Terry Moore

- Chief Moore stated the Lawrence County Sheriff Department received a grant for the Indiana Criminal Justice Institute for Operation Pullover/DUI Task force patrols.
 - The sheriff and the chief agreed to share the funding of which our portion totals approximately \$11,000.
 - The grant for 2025 is \$27,025. We will be reimbursed after billing the Lawrence Count Auditor for hours worked. The current grant expires September 30,2025.
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- ❖ Judy Carlisle made the motion to approve the grant as requested.
 - ❖ Charlene Hall seconded the motion.
 - ❖ *All votes were in favor, No one opposed, Approved.*

10. Request Approval of Baker Tilly Scope of Work Engagement Letter Agreement-Capital Assets-Billie Tumey

- Billie Tumey requested the board approve the Baker Tilly agreement for completing the Capital Assets reports for the city. They have completed their work for the city for several years.
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- ❖ Charlene Hall made the motion to approve agreement with Baker Tilly.
 - ❖ Judy Carlisle seconded the motion.
 - ❖ *All votes were in favor, No one opposed, Approved.*

11. Request Acceptance of Officers to Permanent Status-Chief Terry Moore

- Officer Stuart Ratliff
- Officer Aaron Manke
- Chief Moore stated that Officer Ratcliff and Officer Manke have successfully completed their probation year. Both officers have met our department's standards and are performing their duties professionally.
- Chief Moore requested the board to approve both officers to permanent status.
 - ❖ Judy Carlisle made the motion to approve Officer Ratcliff and Officer Manke to permanent status.
 - ❖ Charlene Hall seconded the motion.
 - ❖ *All votes were in favor, No one opposed, Approved.*

12. Request Approval and Acceptance of New Hire Law Enforcement Bonus for Bryce Bower-Chief Terry Moore

- Chief Moore requested the board approve and sign the new hire bonus and reimbursement agreement for Bryce Bower.
 - ❖ Charlene Hall made the motion to approve the new hire bonus for Bryce Bower.
 - ❖ Judy Carlisle seconded the motion.
 - ❖ *All votes were in favor, No one opposed, Approved.*

13. Request Approval and Acceptance of New Hire-Isaac D. Long-Fire Department-Chief Luke Pinnick

- Chief Pinnick stated that Isaac D. Long has successfully passed all necessary medical parameters mandated by the State of Indiana, local authorities and as required by INPRS 77 Fund.
- His application to become a 1977 Fund Member was submitted 2-5-2025. Final approval by INPRS 1977 Fund Member is pending.
- Chief Pinnick requested the approval of the hiring of Isaac D. Long beginning March 3, 2025, upon approval of INPRS.
 - ❖ Judy Carlisle made the motion to approve the request to hire Isaac D. Long.
 - ❖ Charlene Hall seconded the motion.
 - ❖ *All votes were in favor, No one opposed, Approved.*

14. Request Approval and Acceptance of Contract for Owner Occupied Rehabilitation Project-Sarah Turpen, Carrie Riley (ARa)

- Sarah Turpen and Carrie Riley stated the ARa is required by OCRA to assist the City of Bedford in administering the OCRA Grant

- The city was awarded the grant in the amount of \$300,000 in December. The city match is \$30,000.
- ARA will be completing the scoring and selection of homeowners, homeowner meetings, inspections and bidding of contractors. HUD does require radon testing.
- The grant will be able to fund 15 to 20 homeowners with roofs, HVAC and water heaters.
- The city received 130 applications from homeowners and 80 attended the public hearing. This shows the need of this project for the residents in the city.
- Each home will go through a state historic review process and flood plain review.
- The fees for ARA will come from the grant proceeds.
- The bidding for the contractor will be in 2 to 3 cycles. The payments to the contractors are slow (working with federal funds) but guaranteed.

- ❖ Charlene Hall made the motion to approve the contract with ARA to administer the grant.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

15. Request Approval and Acceptance of New John Deere Tractor and Side Mower- \$135,491.16-David Flinn

- David Flinn requested the board's approval of replacing the current tractor and side mower with a John Deere Tractor and side mower.
- This is a Source Well Contract, so the prices are set.

- ❖ Judy Carlisle made the motion to approve the purchase as requested.
- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

16. Memorandum of Understanding for Lawrence County Economic Growth Council- Pending Approval of Common Council to Use Restricted Opioid Funds-Mayor Sam Craig

- Mayor Craig stated that the Economic Growth Council is requesting funding from the Restricted Opioid Funds with council approval of funding.

- ❖ Charlene Hall made the motion to approve the MOU pending council approval of funding.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

17. Approval to Sign Claims

- ❖ Judy Carlisle made the motion to approve the claims.
- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

18. Discussion- None

19. Adjourn

- ❖ Charlene Hall made the motion to adjourn,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one Opposed, Passed, Meeting Adjourned*

Board of Works & Safety 2025

- *Samuel J. Craig, Mayor* _____

- *Judy Carlisle* _____

- *Charlene Hall* _____

Attest: Billie Turney _____